

Registration number: 07610916

Moulsham Infant School

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2021



Edmund Carr LLP
Chartered Accountants & Statutory Auditor
146 New London Road
Chelmsford
Essex
CM2 0AW

Moulsham Infant School

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Moulsham Infant School

Reference and Administrative Details

Members	N Taylor (resigned 31 August 2021) J Jay I Morris G Butler (appointed 1 September 2021)
Governors	The following are Trustees and collectively form the Board of Trustees J Jay (resigned 31 August 2021) C Byford, (Chairman) J Landa-Arrese, (Headteacher of Academy School & Accounting Officer) C Fitzpatrick P Cox E Fagg, (Deputy Headteacher & Staff Trustee) G Butler Rev. G Fraser D Horsman, (Vice Chairman) C Brice, (Responsible Officer) (resigned 11 June 2021) R Freeman, (Staff Trustee) (resigned 22 September 2021) B Aspinall (appointed 21 September 2021) K Britten, (Responsible Officer) (appointed 22 September 2021) L McCullough (appointed 21 September 2021) A Mobbs (appointed 8 October 2021)
Company Secretary	S Hamnett
Senior Management Team	J Landa-Arrese, Headteacher E Fagg, Deputy Headteacher S Hamnett, Company Secretary Y Singh, Bursar F Archer, Senior teacher R Freeman, Senior teacher T Keogh, Senior teacher L Kendle, SENCo
Company Registration Number	07610916

Moulsham Infant School

Reference and Administrative Details (continued)

Head Teacher and Registered Office	J Landa-Arrese Moulsham Infant School Princes Road Chelmsford Essex CM2 9DG
Auditors	Edmund Carr LLP Chartered Accountants & Statutory Auditor 146 New London Road Chelmsford Essex CM2 0AW
Bankers	Lloyds Bank PLC 88-89 High Street Chelmsford Essex CM1 1DX
Solicitors	Essex Legal Services New Bridge House 60 - 68 New London Road Chelmsford Essex CM2 0PD

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021

The Trustees present their annual report together with the financial statements and auditors' report of the Academy for the year ended 31 August 2021. The annual report serves the purposes of both a Trustees' report, and a directors' report under company law.

Principal Activities

Moulsham Infant School (hereafter the "Academy") is an academy trust and a charitable company. Its principal activity is to advance, for the public benefit, education in south Chelmsford, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing an academy offering a broad and balanced curriculum.

The Academy will be at the heart of its community, promoting community cohesion and sharing facilities with the wider community. There will be assessment of pupils' performance and there will be an emphasis on the needs of the individual pupil including those with special educational needs.

The Academy will ensure that the curriculum being provided is broad and balanced and includes English, mathematics and science. It will make provision for a daily act of collective worship and the teaching of religious education. It will comply with any guidance issued by the Secretary of State to ensure that pupils take part in assessments of their performance and will report on such assessments and provide such information as may be required as applied to maintained academies.

Structure, governance and management

Constitution

The Academy is a company limited by guarantee and is an exempt charity. The Academy's memorandum and articles of association are the primary governing documents of the Academy. The Trustees of the Academy are also the directors of the Academy for the purposes of company law. The Academy operates as Moulsham Infant School.

Details of the Trustees who served during the year, and to the date these accounts are approved are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the Academy undertakes to contribute to the assets of the Academy in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

The Academy through its Articles has indemnified its Trustees to the fullest extent permissible by law. During the year the Academy also purchased and maintained liability insurance for its Trustees.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Method of recruitment and appointment or election of Trustees

The Trustees have set up procedures that will enable regular reviews into the mix of skills that should be available to the Board of Trustees. New Trustees with these skills will then be sought, either as additional Trustees or replacements when existing Trustees stand down. It is anticipated that the great majority of new Trustees will be drawn from the local community being either parents or guardians of pupils at the Academy or others that have shown an interest in the future well being of the Academy and its pupils. Recruitment is therefore likely to be through a combination of approaches to individuals with known skills and by wider communications to those within the Chelmsford area.

New Trustees will be appointed to the Board of Trustees by the existing Trustees for a period of 4 years. At the end of each 4 year term, retiring Trustees are eligible for re-election for a further term.

The Board of Trustees shall consist of:

Up to 7 Community Trustees

2 Staff Trustees

Up to 3 Parent Trustees

The Headteacher (ex-officio)

Up to 3 Co-opted Trustees

The Board of Trustees will make all necessary arrangements for, and determine all other matters relating to, an election of Parent Trustees, including any question of whether a person is a parent of a registered pupil at the Academy. Any election of Parent Trustees which is contested will be held by secret ballot.

The Staff Trustees will be elected by a secret ballot of all staff employed under a contract of employment or a contract for services or otherwise engaged to provide services to the Academy (excluding the Headteacher). All arrangements for the calling and the conduct of the election and resolution of questions as to whether any person is an eligible candidate will be determined by the Trustees. If a Staff Trustee ceases to work at the Academy then he/she will be deemed to have resigned and will cease to be a Trustee automatically on termination of his/her work at the Academy.

Policies and procedures adopted for the induction and training of Trustees

New Trustees are invited to meet the Headteacher and Chairman of the Board of Trustees to receive a comprehensive induction package covering a broad range of issues and topics. New Trustees receive:

The DfE's "Guide to the Law for Governors"

The Academy Trust Handbook

The Academy prospectus

The Governors' Handbook

The Local Authority's governor training programme

Details of the Board of Trustees' committees and their terms of reference.

Dates of future meetings.

Individual governors attend training courses and conferences organised by appropriate bodies in order to ensure their knowledge and understanding is fully up to date. A series of training courses, based on areas of potential interest and/or concern, has been designed for the Board of Trustees and the Academy staff as a whole.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Organisational structure

The Trustees have responsibility for setting and monitoring the overall strategic direction of the Academy, approving decisions reserved to governors and appointing key members of staff.

The Board of Trustees meet four or five times each year. All decisions reserved are taken by the Board of Trustees as a whole. Board committees meet three or four times each year to consider detailed matters and recommend decisions to the full Board of Trustees.

There are 4 such committees:

- 1) Teaching, Learning & Pupil Related Matters
- 2) Admissions
- 3) Finance, Personnel, Premises, Audit & Risk
- 4) Pay Review

Additionally, ad hoc groups of Trustees are established to consider specific issues and make recommendations to the Board of Trustees.

Christopher Brice is the Responsible Officer and as such has an oversight role in relation to the systems and processes of control and risk management that operate throughout the Academy. Kate Britten was appointed as Responsible Officer wef: 23 September 2021.

The Headteacher is the Accounting Officer and works closely with both the other Trustees and the senior staff of the Academy.

The day-to-day management of the Academy rests with the Headteacher who has overall responsibility for the Academy. The Headteacher is responsible for establishing a Senior Leadership Team, including the Bursar and the Deputy Head.

Arrangements for setting pay and remuneration of key management personnel

Remuneration of key management personnel is limited to members of the Academy staff. Their pay is set in accordance with national pay scales, moderated by performance management. Trustees who are not members of the Academy's staff receive no remuneration.

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Trustees' Report for the Year Ended 31 August 2021 (continued)

Decision Making and Delegation

In order to ensure the most efficient conduct of business, the Trustees may delegate to any Trustees, committee, the Headteacher or any other holder of an executive office, such of their powers or functions as they consider desirable to be exercised by them. Any such delegation may be made subject to any conditions the Trustees may impose and may be revoked or altered.

Where any power or function of the Trustees is exercised by any committee, any Trustees, Headteacher or any other holder of an executive office, that person or committee shall report to the Board of Trustees in respect of any action taken or decision made with respect to the exercise of that power or function at the meeting of the Trustees immediately following the taking of the action or the making of the decision.

Decisions of the Board of Trustees are binding upon all its members. A resolution to rescind or vary a resolution carried at a previous meeting of the Board of Trustees shall not be proposed at a meeting of the Board of Trustees unless the consideration of the rescission or variation of the previous resolution is a specific item of business on the agenda for that meeting.

The arrangements for delegating functions are reviewed annually by the full Board of Trustees. In delegating functions to individuals, the Board of Trustees will have regard to the restrictions set out in Regulation 17 of the School Governance (Procedures) (England) Regulations 2003.

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Trustees' Report for the Year Ended 31 August 2021 (continued)

The Governing Body has established the following Committees:

Finance, Personnel, Premises, Audit & Risk
Teaching, Learning & Pupil Related Matters
Pay Review
Admissions

Members of these committees are as follows:

Finance, Personnel, Premises, Audit & Risk

Gareth Butler

Christine Byford
Jean Jay
Jane Landa-Arrese
Emma Fagg (wef: 20.10.20)
Christopher Brice
Darren Horsman
Kate Britten (wef: 23.09.21)
Beth Aspinall (wef: 23.09.21)

Teaching, Learning and Pupil Related Matters

Claire Fitzpatrick

Jane Landa-Arrese
Jean Jay
Pat Cox
Emma Fagg
Rev. Gemma Fraser
Darren Horsman (resigned wef: 23.09.21)
Rodica Freeman
Beth Aspinall (wef: 23.09.21)
Amy Mobbs (wef: 23.09.21)

Pay Review

Christine Byford

Jean Jay
Claire Fitzpatrick
Gareth Butler

Admissions

Headteacher
Any 2 Trustees from the Teaching, Learning and Pupil Related Matters committee

Chairs of committees in **bold type**.

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Trustees' Report for the Year Ended 31 August 2021 (continued)

Committees to which the Board of Trustees has delegated any of its functions will act strictly in accordance with the terms of delegation.

The Board of Trustees will establish committees as required for the following purposes:

Staff Discipline/Dismissal
Salary Review Appeal
Appraisal of the Headteacher
Pupil Discipline
Staff Dismissal Appeal
Complaints

All committees with delegated powers keep formal minutes and copies are presented to the next meeting of the Board of Trustees for information. All meetings of committees will be clerked by a person who is not the Headteacher.

Connected organisations, including related party relationships

The Academy is part of the 4 Schools Partnership, which includes Moulsham Junior School, Moulsham High School and Oaklands Infant School.

The Academy is also part of a local network of 28 schools called the CTSA. Collectively we buy in other services, such as Educational Psychologists. As part of this we are also part of the Moulsham Cluster (6 primary schools).

The Academy is a training school for the Essex Primary SCITT (School-centred Initial Teacher Training).

The Academy works closely with the Local Authority, local pre-school groups and nurseries. For particular needs, the Academy also works with the Speech and Language service, EMTAS, Social Care, specialist teachers, school nurse, diabetic nurse and a local vicar.

Representation on Other Bodies

The Academy is represented on the following bodies:
SCITT management group.
4 Schools Partnership.

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Trustees' Report for the Year Ended 31 August 2021 (continued)

Objectives and activities

Objects and aims

The charitable objectives for which the Academy was established, are set down in the governing document as follows:

To advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing an academy offering a broad and balanced curriculum.

Objectives, strategies and activities

The principal activity of the Academy is currently to run an Infant school for boys and girls located in Chelmsford, Essex.

In furtherance of the Object, the Academy may:

- raise funds and invite and receive contributions provided that in raising funds the Academy shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations;
- acquire, alter, improve and (subject to such consents as may be required by law) to charge or otherwise dispose of property;
- employ such staff, as are necessary for the proper pursuit of the Object and to make all reasonable and necessary provision for the payments of pensions and superannuation to staff and their dependants;
- co-operate with other charities, other independent and maintained Academies, voluntary bodies and statutory authorities operating in furtherance of the Object and to exchange information and advice with them;
- establish subsidiary companies to carry on any trade or business for the purpose of raising funds for the Academy;
- do all such other lawful things as are necessary for or are incidental to or conducive to the achievement of the Object.

Indicators, Milestones & Benchmarks

The Trustees use the following key measures to assess the success of the activities of the Academy:

- Statistical analysis of pupils' achievements including Target Tracker, Analyse School Performance (ASP) and SATs results
- Reports from the Headteacher and other members of staff.
- Reports on financial management of the Academy.
- Feedback from all stakeholders.
- Visits by Governors to the Academy.

Public benefit

The Trustees have taken The Charity Commission's specific guidance on public benefit (contained within the guidance document "The Advancement of Education for the Public Benefit") into consideration in preparing their statements on public benefit contained within this governors' annual report.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Benefits & Beneficiaries

In accordance with its charitable objectives, the Academy strives to advance the education of the pupils attending the Academy. The Academy's primary beneficiaries are therefore the pupils, and benefits to pupils are provided through continuing to maintain a high standard of education throughout the Academy.

Trustees' Assessment of Public Benefit

In order to determine whether or not the Academy has fulfilled its charitable objectives for public benefit, the Trustees gather evidence of the success of the Academy's activities by:

- Ensuring that all pupils receive a high quality education.
- Looking at external judgements e.g. OFSTED

Achievements and Performance

Key Performance Indicators

Review of activities and events.

Our main targets during 2020-2021 were:

1. To ensure curriculum implementation is consistently strong across all subjects with a clear intent to deliver a creative mastery curriculum that develops independent, self-motivated and active learners.
2. To ensure that identified gaps in pupils' knowledge as a result of absence from school because of Covid 19 are filled to ensure they are back on track at speed
3. To ensure that all leaders can lead an Ofsted 'Deep Dive' into their individual subject areas with confidence
4. To prepare for the implementation of the new EYFS Framework for September 2021

1. To ensure curriculum implementation is consistently strong across all subjects with a clear intent to deliver a creative mastery curriculum that develops independent, self-motivated and active learners.

Action

- To redesign our curriculum and produce effective assessment proforma
- Subject Leaders to create progression statements for their subject - across individual years and across the key stages(EYFS and KS 1)
- Staff meeting to discuss and finalise the format to our new curriculum
- Subject Self Evaluation Forms and Deep Dives to be reviewed and discussed. Mock Deep Dives to be carried out with our School Improvement Partner.
- Subject leader release where possible in school time and in staff meetings

Outcome

- Curriculum in place with assessment and progression documents
- Subject Self Evaluation Forms and Deep Dives are in place and are part of annual Subject Leader paperwork / tasks.
- Subject Leaders are confident in their subject and able to talk knowledgeably about their subject across the school.

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Trustees' Report for the Year Ended 31 August 2021 (continued)

2. To ensure that identified gaps in pupils' knowledge as a result of absence from school because of Covid 19 are filled to ensure they are back on track at speed.

Action

- Gap analysis to be carried out in first half term - phonics, reading, writing skills and maths
- Interventions devised to meet the needs of individuals

Outcome

- Children make progress in closing the gap.
- Report produced on impact of the Catch up programme.

3. To ensure that all leaders can lead an Ofsted 'Deep Dive' into their individual subject areas with confidence.

Actions

- Deep dives are updated - (new Subject Leader taking on new subjects)
- Staff training in Deep Dives
- Practise Deep Dives

Outcomes

- Staff are more confident in leading a Deep Dive in their subject.

4. To prepare for the implementation of the new EYFS Framework for September 2021

Actions

- EYFS subject lead to attend EYs updates.
- Changes to Framework to be shared across all staff.
- Adaptations to curriculum made in light of these changes

Outcomes

- Curriculum for EYFS will reflect the new Framework

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Trustees' Report for the Year Ended 31 August 2021 (continued)

Ambitions for End of Year 2 2022

Working at the expected standard or above

	% at or above EYFS entry expectations	% at ARE or above Spring 2 EYFS	% at ARE or above Autumn 2 Y1	% at ARE or above Autumn 1 Y1 including pupils at risk of working below ARE (cusp) Autumn 1	% at ARE or above Autumn 1 Y1 including pupils at risk of working below ARE (cusp) Autumn 2	% at ARE or above Autumn 1 Y1 including pupils at risk of working below ARE (cusp) Summer 1
Reading	43	74	49	62	64	63
Writing	33	63	43	49	53	57
Maths	51	75	46	68	66	82

	% at ARE or above Summer 2	Ambition (% at expected standard or above) set September 2021
Reading	60	77
Writing	52	68
Maths	64	79

Strategic Report

A peer review in September 2017 and an OFSTED inspection in October 2017 confirmed that the Academy is a good academy, consistently across all areas.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Going Concern

The year started in September with high hopes of returning to some normality albeit still with classes in bubbles. The Essex Primary SCITT were renting the Forest Room to deliver courses so income was being generated. However, by October half term there were COVID cases amongst the groups of trainees so all training moved on-line, therefore reducing our income

From January-March 7th, we were in the second lockdown. This was a very different situation from the previous lockdown. We had five bubbles initially but this increased to six. We were providing remote education via Google classroom and all staff across the school were in, apart from one LSA who we advised to stay at home due to her age.

We received £21,440 catch-up payment, which was used to provide 'catch-up' sessions for individuals and groups of identified children. This started during lockdown with children who were in school for face-to-face learning and for others at home via zoom. A senior member of staff who works part time was employed for extra hours to organise and deliver the catch-up programme along with an LSA who is very skilled in small group intervention.

Once the whole school returned on March 8th, we maintained class bubbles until the May half term when we moved to year group bubbles.

Again the COVID pandemic has had an impact on the Academy's finances as extra resources, particularly cleaning have had to be bought. We have also been unable to hold after school clubs that yield an income and the letting of the Forest Room to external agencies has cut income considerably.

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Financial Review

The Academy's accounting period was from the 1st September 2020 to 31st August 2021. Most of the Academy's income comes directly from the EFSA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the EFSA during the period ending 31st August 2021 and associated expenditure are shown as restricted funds in the financial statements.

The Academy received a 2020-21 Formula Capital Grant of £7,510 from the DFE, which has not yet been spent. Pupil premium of £32,952 and sports grant of £17,950 were also received and spent in accordance with DFE guidelines. Details of these grants and associated expenditure are also shown as restricted funds in the financial statements.

The Academy receives unrestricted funds in the form of lettings, catering income, uniform sales and other donations.

The total deficit for the year, including revaluation of the defined benefit pension scheme, was £55,941 (2020: £207,542).

Condition Improvement Fund Bid

The Academy submitted one bid to the EFSA condition improvement for:-

Heating controls and boiler works

Installation of heating system and controls in order to remove the risk of the boilers being inoperable should the system fail. The boiler room ventilation and gas controls were also upgraded to ensure the boiler room complies with current safety standards.

The heating upgrade bid was successful and £140,244 has been allocated, which includes the Academy's contribution.

The financial statements show the movement on restricted and unrestricted funds. Of the Academy's total funds only £342,185 is freely available because the balance is invested in fixed assets or has a restriction for other purposes including the deficit on the local government pension scheme of £1,389,000.

Reserves Policy

The Trustees' policy is to generate reserves to provide funds to continue to enhance the educational facilities and services of the Academy and to fund future projects. The Trustees intend to review the reserves policy annually to ensure that this aim can be achieved. The Trustees aim to hold reserves of at least £100,000 to meet the uncertainty of future income streams and the future development of the Academy.

At the balance sheet date, the Academy had free reserves of £342,185.

Investments Policy

The Trustees' investment powers are set down in the Academy's Memorandum and Articles of Association, which permit the investment of monies of the Academy that are not immediately required for its purposes in such investments, securities or property as may be thought fit subject to any restrictions which may from time to time be imposed or required by law.

The Academy's policy will be to invest surplus funds in short-term cash deposits.

For the period ended 31 August 2021, the Academy's cash balances generated an average income return of £1,058.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Principal Risks and Uncertainties

The Trustees have assessed the major risks to which the Academy is exposed, particularly to those related to the operation and finances of the Academy and are satisfied that systems are in place to mitigate any exposure to major risks. A formal review of the risk management process is undertaken on an annual basis.

The key controls used by the Academy include:

Formal agendas for all committee and Board activity
Terms of reference for all committees
Comprehensive planning, budgeting and management reporting
Established organisation structure and clear lines for reporting
Formal written policies
Clear authorisation and approval levels
Vetting procedures as required by law
Monitoring of financial procedures by the Responsible Officer

The Trustees assess that the principal risks to the Academy are changes to the funding arrangements as a result of political decisions outside the control of Trustees or changes in legislation.

Fundraising practices that the Academy undertakes

The Academy has raised funds this year through uniform sales (£6,498), Book Trust (Pyjamarama Day) (£220) and donations (£8,823). We also raised monies for other charities, such as Children in Need (£347) and Save the Children (£303). We have an active Parent Teacher Association who organise their own events and donations.

Future Plans

- Adapt provision/curriculum in light of Covid.
- Evaluate the new Enquiry Curriculum.
- Consider extending Planning in the Moment into KS1.
- Continue to investigate forming a MAT with other local schools.

Funds held as Custodian Trustee on behalf of others

Although the Academy maintains restricted funds to deal with incoming resources that are earmarked for a particular purpose by donors, sponsors, and other funders, the Academy does not hold, and the governors do not anticipate that it will in the future hold, any funds as custodian for any third party.

Auditor

Insofar as the Trustees are aware:

- there is no relevant audit information of which the Academy's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Moulsham Infant School

Trustees' Report for the Year Ended 31 August 2021 (continued)

Reappointment of auditor

Under section 487(2) of the Companies Act 2006 Edmund Carr LLP will be deemed to have been reappointed as auditor 28 days after these financial statements are sent to members or 28 days after the latest date prescribed for filing the accounts with the registrar, whichever is earlier.

The Trustees' Report, incorporating a Strategic Report, approved by order of the members of the Board of Trustees on and signed on its behalf by:

.....
C Byford
Chair of the Board of Trustees

Moulsham Infant School

Governance Statement

Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that Moulsham Infant School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Board of Trustees has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Moulsham Infant School and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees, either as a committee or the full Board of Trustees, has formally met 4 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
J Jay	2	4
J Landa-Arrese	4	4
C Byford	4	4
E Fagg	4	4
C Fitzpatrick	4	4
P Cox	3	4
G Butler	4	4
D Horsman	4	4
Rev. G Fraser	2	4
C Brice	0	4
R Freeman	4	4

Moulsham Infant School

Governance Statement (continued)

As can be seen from the Board of Trustees attendance analysis (above) there is a strong commitment from the Board of Trustees members to the governance of the Academy. The skills mix is strong with finance, personnel, legal and buildings industry represented added to nursery, early years and mainstream academy experience. These skills, commitment and experience provide for effective governance at the Academy.

The Board of Trustees receives regular reports on pupil progress, budget monitoring, financial management and safeguarding. Reports are developing as the needs of the Board of Trustees change as their experience of governance develops. Policies and Terms of Reference are reviewed annually and provide a strong framework for an effective Board of Trustees.

During the Covid lockdown period the Trustees were unable to meet in person for the normal committee meetings and Full Governing Body meetings. The terms of reference for all committees and the Full Governing Body were amended to allow the Trustees to meet virtually. This enabled all the regular termly committee meetings and Full Governing Body meetings to go ahead as normal. Trustee monitoring visits were not permitted during this period so staff produced written reports for Trustees to keep them up to date with their subjects.

The Academy will carry out a review of governance annually.

The **Finance, Personnel, Premises, Audit & Risk Committee** is a sub-committee of the main Board of Trustees. Its purpose is to challenge all financial aspects of the Academy, approve expenditure as delegated through the Financial Regulations and ensure maintenance of the Estate and monitor compliance to all Health and Safety regulations. Attendance at meetings during the year was as follows:

Trustee	Meetings attended	Out of a possible
J Jay	0	3
J Landa-Arrese	3	3
C Byford	3	3
G Butler	3	3
C Brice	2	3
D Horsman	3	3
E Fagg	3	3

Effective oversight of funds

The Academy maintained an effective oversight of funds by agenda items for the Finance, Personnel, Premises, Audit and Risk committee who meet three times per year.

Moulsham Infant School

Governance Statement (continued)

Review of value for money

As accounting officer the Headteacher has responsibility for ensuring that the Academy delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data or by using a framework where appropriate. The accounting officer for the Academy has delivered improved value for money during the year by:

- Removed support staff from the sickness absence insurance policy.
- CIF bid reduced the cost of replacing the boiler controls.
- Replacement of boiler in the kitchen was added to CIF bid.

The Academy supported suppliers during Covid by continuing to place regular orders. The Academy also continued to pay suppliers on time in accordance with their payment instructions.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the Academy's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in the Academy for the period 1 September 2020 to 31 August 2021 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks that has been in place for the year ending 31 August 2021 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

Moulsham Infant School

Governance Statement (continued)

The risk and control framework

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees
- regular reviews by the Finance, Personnel, Premises, Audit and Risk Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- identification and management of risks

The Board of Trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the Trustees appointed Christopher Brice, as Responsible Officer ('RO'). Kate Britten was appointed as Responsible Officer wef: 23 September 2021.

The RO's role includes giving advice on financial matters and performing a range of checks on the Academy's financial systems. On a termly basis, the RO reports to the Board of Trustees through the Finance, Personnel, Premises, Audit and Risk Committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

Review of effectiveness

As Accounting Officer, J Landa-Arrese has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the Responsible Officer ;
- the work of the external auditor;
- the financial management and governance self assessment process or the school resource management self-assessment tool;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance, Personnel, Premises Audit & Risk Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on and signed on its behalf by:

.....
C Byford
Chairman

.....
J Landa-Arrese
Accounting Officer

Moulsham Infant School

Statement of Regularity, Propriety and Compliance

As Accounting Officer of Moulsham Infant School I have considered my responsibility to notify the Academy Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy, under the funding agreement in place between the Academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2020.

I confirm that I and the Academy Board of Trustees are able to identify any material irregular or improper use of all funds by the Academy, or material non-compliance with the terms and conditions of funding under the Academy's funding agreement and the Academies Financial Handbook 2020.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

.....
J Landa-Arrese
Accounting officer

Date:.....

Moulsham Infant School

Statement of Trustees' Responsibilities

The Trustees (who are the directors of the Academy for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction published by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Academy and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP and the Academies Accounts Direction 2020 to 2021;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Academy will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Academy's transactions and disclose with reasonable accuracy at any time the financial position of the Academy and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Academy and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the Academy applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFSA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Academy's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on and signed on its behalf by:

.....

C Byford

Chair of the Board of Trustees

Moulsham Infant School

Independent Auditor's Report on the Financial Statements to the Members of Moulsham Infant School

Opinion

We have audited the financial statements of Moulsham Infant School (the 'Academy') for the year ended 31 August 2021, which comprise the Statement of Financial Activities for the year ended 31 August 2021 (including Income and Expenditure Account), Balance Sheet as at 31 August 2021, Statement of Cash Flows for the year ended 31 August 2021, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP and the Academies Accounts Direction 2020 to 2021 issued by the Education Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP and Academies Accounts Direction 2020 to 2021.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Academy's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information (covers the Reference and Administrative Details, the Trustees' Report and the Governance Statement)

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Moulsham Infant School

Independent Auditor's Report on the Financial Statements to the Members of Moulsham Infant School (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 22], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Moulsham Infant School

Independent Auditor's Report on the Financial Statements to the Members of Moulsham Infant School (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows;

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations
- We identified the laws and regulations applicable to the company through discussions with management, and from our commercial knowledge and experience of the academies sector
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations for the company, including the Companies Act 2006, tax legislation and data protection, anti-bribery, employment, environmental and health and safety legislation
- Identified laws and regulations were communicated with the audit team regularly and the team remained alert of instances of non-compliance throughout the audit

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur by;

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud
- Considering the internal controls in place to mitigate the risks of fraud and non-compliance with laws and regulations
- Understanding the design of the Academy's remuneration policies

To address the risk of fraud through management bias and override of controls, we;

- Performed analytical procedures to identify any unusual or unexpected relationships
- Tested journal entries to identify unusual transactions
- Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation
- Reading the minutes of meetings of those charged with governance
- Enquiring of management as to actual and potential litigation and claims

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Moulsham Infant School

Independent Auditor's Report on the Financial Statements to the Members of Moulsham Infant School (continued)

Use of our report

This report is made solely to the Academy's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

.....
Stewart Martin (Senior Statutory Auditor)
For and on behalf of Edmund Carr LLP, Statutory Auditor

146 New London Road
Chelmsford
Essex
CM2 0AW

Date:.....

Moulsham Infant School

Independent Reporting Accountant's Assurance Report on Regularity to Moulsham Infant School and the Education and Skills Funding Agency to Moulsham Infant School and the Education and Skills Funding Agency

In accordance with the terms of our engagement letter dated 23 January 2013 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2020 to 2021, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Moulsham Infant School during the period 1 September 2020 to 31 August 2021 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to the Board of Trustees and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to the Board of Trustees and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Board of Trustees and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of the Governing Body's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of the Board of Trustees funding agreement with the Secretary of State for Education dated 1 July 2011 and the Academies Financial Handbook extant from 1 September 2020, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2020 to 2021. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 September 2020 to 31 August 2021 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

The work undertaken to draw to our conclusion includes:

- reviewing the minutes of the meetings of the Governing Body and other evidence made available to us, relevant to our consideration of regularity
- testing a sample of payments and receipts to documentation
- evaluating the internal control procedures and reporting lines, and testing as appropriate and making appropriate enquiries of the Accounting Officer

Moulsham Infant School

Independent Reporting Accountant's Assurance Report on Regularity to Moulsham Infant School and the Education and Skills Funding Agency to Moulsham Infant School and the Education and Skills Funding Agency (continued)

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2020 to 31 August 2021 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

.....
Stewart Martin
For and on behalf of Edmund Carr LLP, Chartered Accountants

146 New London Road
Chelmsford
Essex
CM2 0AW

Date:.....

Moulsham Infant School

Statement of Financial Activities for the Year Ended 31 August 2021 (including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2020/21 Total £
Income and endowments from:					
Donations and capital grants	2	1,862	8,083	126,350	136,295
Other trading activities	4	37,176	9,196	-	46,372
Investments	5	1,059	-	-	1,059
<i>Charitable activities:</i>					
Funding for the Academy's educational operations	3	-	1,372,917	-	1,372,917
Total		40,097	1,390,196	126,350	1,556,643
Expenditure on:					
Raising funds	6	4,550	-	-	4,550
<i>Charitable activities:</i>					
Academy educational operations	7	-	1,408,652	203,382	1,612,034
Total		4,550	1,408,652	203,382	1,616,584
Net income/(expenditure)		35,547	(18,456)	(77,032)	(59,941)
Other recognised gains and losses					
Actuarial gains on defined benefit pension schemes	23	-	4,000	-	4,000
Net movement in funds/(deficit)		35,547	(14,456)	(77,032)	(55,941)
Reconciliation of funds					
Total funds/(deficit) brought forward at 1 September 2020		306,638	(1,205,102)	2,262,811	1,364,347
Total funds/(deficit) carried forward at 31 August 2021		342,185	(1,219,558)	2,185,779	1,308,406

Moulsham Infant School

Statement of Financial Activities for the Year Ended 31 August 2020 (including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2019/20 Total £
Income and endowments from:					
Donations and capital grants	2	2,716	8,866	67,253	78,835
Other trading activities	4	35,114	3,447	-	38,561
Investments	5	924	-	-	924
<i>Charitable activities:</i>					
Funding for the Academy's educational operations	3	-	1,425,565	-	1,425,565
Total		38,754	1,437,878	67,253	1,543,885
Expenditure on:					
Raising funds	6	7,044	-	-	7,044
<i>Charitable activities:</i>					
Academy educational operations	7	-	1,532,192	125,191	1,657,383
Total		7,044	1,532,192	125,191	1,664,427
Net income/(expenditure)		31,710	(94,314)	(57,938)	(120,542)
Transfers between funds		-	(8,204)	8,204	-
Other recognised gains and losses					
Actuarial gains on defined benefit pension schemes	23	-	(87,000)	-	(87,000)
Net movement in funds/(deficit)		31,710	(189,518)	(49,734)	(207,542)
Reconciliation of funds					
Total funds/(deficit) brought forward at 1 September 2019		274,928	(1,015,584)	2,312,545	1,571,889
Total funds/(deficit) carried forward at 31 August 2020		306,638	(1,205,102)	2,262,811	1,364,347

Moulsham Infant School

**(Registration number: 07610916)
Balance Sheet as at 31 August 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	2,118,352	2,191,031
Current assets			
Stocks	12	5,007	3,968
Debtors	13	113,587	71,651
Cash at bank and in hand		<u>636,710</u>	<u>516,882</u>
		755,304	592,501
Creditors: Amounts falling due within one year	14	<u>(176,250)</u>	<u>(138,185)</u>
Net current assets		<u>579,054</u>	<u>454,316</u>
Total assets less current liabilities		<u>2,697,406</u>	<u>2,645,347</u>
Net assets excluding pension liability		2,697,406	2,645,347
Pension scheme liability	23	<u>(1,389,000)</u>	<u>(1,281,000)</u>
Net assets including pension liability		<u><u>1,308,406</u></u>	<u><u>1,364,347</u></u>
Funds of the Academy:			
Restricted funds			
Restricted general fund		169,442	75,898
Restricted fixed asset fund		2,185,779	2,262,811
Restricted pension fund		<u>(1,389,000)</u>	<u>(1,281,000)</u>
		966,221	1,057,709
Unrestricted funds			
Unrestricted general fund		<u>342,185</u>	<u>306,638</u>
Total funds		<u><u>1,308,406</u></u>	<u><u>1,364,347</u></u>

The financial statements on pages 29 to 55 were approved by the Trustees, and authorised for issue on
and signed on their behalf by:

.....
C Byford
Governor

Moulsham Infant School

Statement of Cash Flows for the year ended 31 August 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash provided by operating activities	18	42,223	4,629
Cash flows from investing activities	19	<u>77,605</u>	<u>55,853</u>
Change in cash and cash equivalents in the year		119,828	60,482
Cash and cash equivalents at 1 September		<u>516,882</u>	<u>456,400</u>
Cash and cash equivalents at 31 August	20	<u><u>636,710</u></u>	<u><u>516,882</u></u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

Basis of preparation

The financial statements of the Academy, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2020 to 2021 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All incoming resources are recognised when the Academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

1 Accounting policies (continued)

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy has provided the goods or services.

Interest Receivable

Interest receivable is included in the Statement of Financial Activities on a receivable basis, and is stated inclusive of related tax credits.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy's accounting policies.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the Academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the Academy's educational operations, including support costs and costs relating to the governance of the Academy apportioned to charitable activities.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

1 Accounting policies (continued)

Tangible fixed assets

Assets costing £5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. In addition, any bulk purchases of IT equipment costing £5,000 or more are capitalised as above.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight line basis over its expected useful life, per the table below.

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Asset class	Depreciation method and rate
Long leasehold land	Over the life of the lease
Long leasehold buildings	4% straight line
Leasehold improvements	10% - 25% straight line
Fixtures, fittings and equipment	25% straight line
ICT equipment	33% straight line

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions

Provisions are recognised when the Academy has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

1 Accounting policies (continued)

Leased assets

Rentals under operating leases are charged on a straight-line basis over the lease term.

Financial Instruments

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 13. Prepayments are not financial instruments.

Cash at bank - is classified as a basic financial instrument and is measured at face value

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 14. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

Stock

Unsold uniforms and catering stocks are valued at the lower of cost or net realisable value.

Taxation

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

1 Accounting policies (continued)

Pension benefits

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. TPS is an unfunded multiemployer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy in separate Trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income/(expenditure) are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

1 Accounting policies (continued)

Critical accounting estimates and assumptions

The Academy makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

2 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Restricted fixed asset funds £	Total 2021 £	Total 2020 £
Capital grants	-	-	126,350	126,350	67,253
Other donations	1,862	8,083	-	9,945	11,582
	<u>1,862</u>	<u>8,083</u>	<u>126,350</u>	<u>136,295</u>	<u>78,835</u>

The income from donations and capital grants was £136,295 (2020: £78,835) of which £1,862 was unrestricted (2020: £2,716), £8,083 restricted (2020: £8,866) and £126,350 restricted fixed assets (2020: £67,253).

3 Funding for the Academy's educational operations

	Restricted funds £	2020/21 Total £	2019/20 Total £
DfE/ESFA revenue grants			
General Annual Grant (GAG)	1,093,857	1,093,857	1,131,567
Other DfE grants	76,991	76,991	79,252
UIFSM	98,922	98,922	105,543
Pupil premium	28,021	28,021	44,112
	<u>1,297,791</u>	<u>1,297,791</u>	<u>1,360,474</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

3 Funding for the Academy's educational operations (continued)

	Restricted funds £	2020/21 Total £	2019/20 Total £
Other government grants			
SEN Funding	34,752	34,752	37,770
Local authority grants	18,234	18,234	27,321
	<u>52,986</u>	<u>52,986</u>	<u>65,091</u>
Covid-19 additional funding (DfE/ESFA)			
Catch-up premium	21,440	21,440	-
Other Covid-19 funding	700	700	-
	<u>22,140</u>	<u>22,140</u>	<u>-</u>
Total grants	<u>1,372,917</u>	<u>1,372,917</u>	<u>1,425,565</u>

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the Academy's funding for Universal Infant Free School Meals and Pupil Premium is no longer reported under the Other DfE Group grants heading, but as separate lines under the Other DfE/ESFA grants heading. The prior year numbers have been reclassified.

The funding for educational operations was £1,372,917 (2020: £1,425,565) of which £Nil was unrestricted (2020: £Nil), £1,372,917 restricted (2020: £1,425,565) and £Nil restricted fixed assets (2020: £Nil).

4 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Hire of facilities	13,421	-	13,421	11,850
Catering income	148	5,965	6,113	2,753
Miscellaneous other income	17,109	3,231	20,340	12,235
Educational Visits	-	-	-	3,702
Class Sales	-	-	-	1,113
Uniform Sales	6,498	-	6,498	6,908
	<u>37,176</u>	<u>9,196</u>	<u>46,372</u>	<u>38,561</u>

The income from other trading activities was £46,372 (2020: £38,561) of which £37,176 was unrestricted (2020: £35,114), £9,196 restricted (2020: £3,447) and £Nil restricted fixed assets (2020: £Nil).

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

5 Investment income

	Unrestricted funds £	2020/21 Total £	2019/20 Total £
Short term deposits	1,059	1,059	924

The income from investments was £1,059 (2020: £924) of which £1,059 was unrestricted (2020: £924), £Nil restricted (2020: £Nil) and £Nil restricted fixed assets (2020: £Nil).

6 Expenditure

	Non Pay Expenditure			2020/21 Total £	2019/20 Total £
	Staff costs £	Premises £	Other costs £		
Expenditure on raising funds					
Direct costs	-	-	4,550	4,550	7,044
Academy's educational operations					
Direct costs	878,171	-	42,616	920,787	1,036,523
Allocated support costs	314,841	313,509	62,897	691,247	620,860
	<u>1,193,012</u>	<u>313,509</u>	<u>110,063</u>	<u>1,616,584</u>	<u>1,664,427</u>

Net expenditure for the year includes:

	2020/21 £	2019/20 £
Operating leases - plant and machinery	351	702
Audit fees	7,360	6,830
Other services	650	625
Depreciation	<u>122,483</u>	<u>121,914</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

7 Charitable activities

		2020/21 £	2019/20 £
Direct costs - educational operations		920,787	1,036,523
Support costs - educational operations		<u>691,247</u>	<u>620,860</u>
		<u>1,612,034</u>	<u>1,657,383</u>

	Educational operations £	2020/21 Total £	2019/20 Total £
Analysis of support costs			
Support staff costs	314,841	314,841	311,465
Depreciation	122,483	122,483	121,916
Premises costs	191,026	191,026	107,852
Legal costs - other	22,944	22,944	27,260
Other support costs	31,943	31,943	44,912
Governance costs	<u>8,010</u>	<u>8,010</u>	<u>7,455</u>
Total support costs	<u>691,247</u>	<u>691,247</u>	<u>620,860</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

8 Staff

Staff costs

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	826,496	879,812
Social security costs	60,464	62,888
Pension costs	305,686	290,475
	<u>1,192,646</u>	<u>1,233,175</u>
Supply teacher costs	366	488
Staff restructuring costs	-	42,543
	<u>1,193,012</u>	<u>1,276,206</u>
		2020 £
Staff restructuring costs comprise:		
Severance payments		<u>42,543</u>

Non statutory/non-contractual staff severance payments

Included in staff restructuring costs are non-statutory/non-contractual severance payments totalling £Nil (2020: £25,000). Individually, the payments were:

Non-contractual payments £Nil (2020: £25,000)

Staff numbers

The average number of persons employed by the Academy during the year was as follows:

	2020/21 No	2019/20 No
Charitable Activities		
Teachers	16	15
Administration and support	37	41
Management	2	2
	<u>55</u>	<u>58</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

8 Staff (continued)

Higher paid staff

The number of employees whose emoluments exceeded £60,000 was:

	2021 No	2020 No
£60,001 - £70,000	<u>1</u>	<u>1</u>

The key management personnel of the Academy comprise the Trustees and the senior management team as listed on page 1. The total amount of key management personnel benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy was £231,391 (2020: £313,548).

9 Related party transactions - Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from employment with the Academy. The Headteacher and other Staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff members under their contracts of employment.

The value of Trustees' remuneration and other benefits was as follows:

L Cannon (Headteacher and Trustee (resigned 31/12/2019)):

Remuneration: £Nil (2020 - £60,000 - £65,000)

Employer's pension contributions: £Nil (2020 - £5,000 - £10,000)

J Landa-Arrese (Headteacher (wef 01/01/2020) and Trustee):

Remuneration: £60,000 - £65,000 (2020 - £55,000 - £60,000)

Employer's pension contributions: £10,000 - £15,000 (2020 - £10,000 - £15,000)

E Fagg (Deputy Head):

Remuneration: £50,000 - £55,000 (2020 - £40,000 - £45,000)

Employer's pension contributions: £10,000 - £15,000 (2020 - £10,000 - £15,000)

During the year ended 31 August 2021, travel and subsistence expenses totalling £109 (2020 - £81) were reimbursed or paid directly to 2 Trustees (2020 - 3).

Other related party transactions involving the Trustees are set out in note 24.

10 Trustees' and officers' insurance

In accordance with normal commercial practice, the Academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £10,000,000 on any one claim. The cost of this insurance is included in the total insurance cost.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

11 Tangible fixed assets

	Leasehold land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 September 2020	2,832,511	56,437	2,888,948
Additions	49,804	-	49,804
At 31 August 2021	<u>2,882,315</u>	<u>56,437</u>	<u>2,938,752</u>
Depreciation			
At 1 September 2020	641,480	56,437	697,917
Charge for the year	122,483	-	122,483
At 31 August 2021	<u>763,963</u>	<u>56,437</u>	<u>820,400</u>
Net book value			
At 31 August 2021	<u>2,118,352</u>	<u>-</u>	<u>2,118,352</u>
At 31 August 2020	<u>2,191,031</u>	<u>-</u>	<u>2,191,031</u>

12 Stock

	2021 £	2020 £
Clothing and catering	<u>5,007</u>	<u>3,968</u>

13 Debtors

	2021 £	2020 £
Trade debtors	1,344	-
Prepayments and accrued income	100,447	65,423
VAT recoverable	11,796	6,228
	<u>113,587</u>	<u>71,651</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	69,898	11,137
Other taxation and social security	15,194	11,806
Other creditors	-	63
Pension scheme creditor	21,190	19,949
Accruals	12,973	27,528
Deferred income	56,995	67,702
	<u>176,250</u>	<u>138,185</u>
	2021	2020
	£	£
Deferred income		
Deferred income at 1 September 2020	67,702	68,097
Resources deferred in the period	56,995	67,702
Amounts released from previous periods	<u>(67,702)</u>	<u>(68,097)</u>
Deferred income at 31 August 2021	<u>56,995</u>	<u>67,702</u>

At the balance sheet date, the Academy was holding £53,837 (2020: £63,282) free school meal funding for the period beginning September 2021 and £3,158 (2020: £4,420) rates relief.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

15 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2021 £
Restricted general funds					
General Annual Grant (GAG)	75,898	1,093,857	(1,000,313)	-	169,442
Other DfE/ESFA grants	-	76,991	(76,991)	-	-
SEN Funding	-	34,752	(34,752)	-	-
Other restricted income	-	17,279	(17,279)	-	-
Other Government grants	-	18,234	(18,234)	-	-
Pupil premium	-	28,021	(28,021)	-	-
UIFSM	-	98,922	(98,922)	-	-
Catch-up premium	-	21,440	(21,440)	-	-
Other Covid-19 funding	-	700	(700)	-	-
	<u>75,898</u>	<u>1,390,196</u>	<u>(1,296,652)</u>	<u>-</u>	<u>169,442</u>
Restricted fixed asset funds					
Capital expenditure from GAG	22,477	-	(4,495)	-	17,982
DfE/ESFA capital grants	94,343	126,350	(86,765)	-	133,928
Inherited fixed assets	2,117,629	-	(106,449)	-	2,011,180
LEA other income	28,362	-	(5,673)	-	22,689
	<u>2,262,811</u>	<u>126,350</u>	<u>(203,382)</u>	<u>-</u>	<u>2,185,779</u>
Restricted pension funds					
Pension reserve	<u>(1,281,000)</u>	<u>-</u>	<u>(112,000)</u>	<u>4,000</u>	<u>(1,389,000)</u>
Total restricted funds	1,057,709	1,516,546	(1,612,034)	4,000	966,221
Unrestricted funds					
Unrestricted general funds	<u>306,638</u>	<u>40,097</u>	<u>(4,550)</u>	<u>-</u>	<u>342,185</u>
Total funds	<u><u>1,364,347</u></u>	<u><u>1,556,643</u></u>	<u><u>(1,616,584)</u></u>	<u><u>4,000</u></u>	<u><u>1,308,406</u></u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

15 Funds (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2019	Incoming resources	Resources expended	Gains, losses and transfers	Balance at 31 August 2020
	£	£	£	£	£
Restricted general funds					
General Annual Grant (GAG)	87,416	1,131,567	(1,134,881)	(8,204)	75,898
Other DfE/ESFA grants	-	79,252	(79,252)	-	-
SEN Funding	-	37,770	(37,770)	-	-
Other restricted income	-	12,313	(12,313)	-	-
Other Government grants	-	27,321	(27,321)	-	-
Pupil premium	-	44,112	(44,112)	-	-
UIFSM	-	105,543	(105,543)	-	-
	<u>87,416</u>	<u>1,437,878</u>	<u>(1,441,192)</u>	<u>(8,204)</u>	<u>75,898</u>
Restricted fixed asset funds					
Capital expenditure from GAG	29,710	-	(7,233)	-	22,477
DfE/ESFA capital grants	24,721	67,253	(5,835)	8,204	94,343
Inherited fixed assets	2,224,078	-	(106,449)	-	2,117,629
LEA other income	34,036	-	(5,674)	-	28,362
	<u>2,312,545</u>	<u>67,253</u>	<u>(125,191)</u>	<u>8,204</u>	<u>2,262,811</u>
Restricted pension funds					
Pension reserve	<u>(1,103,000)</u>	<u>-</u>	<u>(91,000)</u>	<u>(87,000)</u>	<u>(1,281,000)</u>
Total restricted funds	1,296,961	1,505,131	(1,657,383)	(87,000)	1,057,709
Unrestricted funds					
Unrestricted general funds	<u>274,928</u>	<u>38,754</u>	<u>(7,044)</u>	<u>-</u>	<u>306,638</u>
Total funds	<u><u>1,571,889</u></u>	<u><u>1,543,885</u></u>	<u><u>(1,664,427)</u></u>	<u><u>(87,000)</u></u>	<u><u>1,364,347</u></u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

15 Funds (continued)

The specific purposes for which the funds are to be applied are as follows:

The SEN funding represents grants received from Essex County Council in order to provide additional teaching resources to children with special learning needs. The cost of these teaching resources has been set against the income.

The DfE/ESFA capital grant income is an annual devolved capital grant received to assist the Academy with funding capital projects.

The LEA other income included under restricted funds relates to funding received from Essex County Council for a growth fund.

The Academy is not subject to a limit on the amount of the General Annual Grant that can be carried forward.

16 Analysis of net assets between funds

Fund balances at 31 August 2021 are represented by:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	2,118,352	2,118,352
Current assets	342,185	345,692	67,427	755,304
Current liabilities	-	(176,250)	-	(176,250)
Pension scheme liability	-	(1,389,000)	-	(1,389,000)
Total net assets	<u>342,185</u>	<u>(1,219,558)</u>	<u>2,185,779</u>	<u>1,308,406</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	2,191,031	2,191,031
Current assets	306,638	214,083	71,780	592,501
Current liabilities	-	(138,185)	-	(138,185)
Pension scheme liability	-	(1,281,000)	-	(1,281,000)
Total net assets	<u>306,638</u>	<u>(1,205,102)</u>	<u>2,262,811</u>	<u>1,364,347</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

17 Commitments under operating leases

Operating leases

At 31 August 2021 the total of the Academy's future minimum lease payments under non-cancellable operating leases was:

	2021 £	2020 £
Amounts due within one year	-	351

18 Reconciliation of net expenditure to net cash inflow/(outflow) from operating activities

	2021 £	2020 £
Net expenditure	(59,941)	(120,542)
Depreciation	122,483	121,914
Capital grants from DfE and other capital income	(126,350)	(67,253)
Interest receivable	(1,059)	(924)
Defined benefit pension scheme obligation inherited	112,000	91,000
(Increase)/decrease in stocks	(1,039)	3,217
Increase in debtors	(41,936)	(33,368)
Increase in creditors	38,065	10,585
Net cash provided by Operating Activities	42,223	4,629

19 Cash flows from investing activities

	2021 £	2020 £
Dividends, interest and rents from investments	1,059	924
Purchase of tangible fixed assets	(49,804)	(12,324)
Capital funding received from sponsors and others	126,350	67,253
Net cash provided by investing activities	77,605	55,853

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

20 Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand and at bank	636,710	516,882
Total cash and cash equivalents	<u>636,710</u>	<u>516,882</u>

21 Analysis of changes in net debt

	At 1 September 2020 £	Cash flows £	At 31 August 2021 £
Cash	516,882	119,828	636,710
Total	<u>516,882</u>	<u>119,828</u>	<u>636,710</u>

22 Members' liability

Each member of the Academy undertakes to contribute to the assets of the Academy in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

23 Pension and similar obligations

The Academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Essex County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

Contributions amounting to £21,190 (2020 - £19,949) were payable to the schemes at 31 August and are included within creditors.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

23 Pension and similar obligations (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%

The next valuation result is due to be implemented 1 April 2023.

The employer's pension costs paid to TPS in the period amounted to £117,924 (2019/20: £119,894).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy has set out above the information available on the scheme.

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

23 Pension and similar obligations (continued)

Local government pension scheme

The LGPS is a funded defined benefit scheme, with the assets held in separate Trustee-administered funds. The total contribution made for the year ended 31 August 2021 was £95,000 (2020 - £103,000), of which employer's contributions totalled £76,000 (2020 - £81,000) and employees' contributions totalled £19,000 (2020 - £22,000). The agreed contribution rates for future years are 23.5% for employers and 5.5% - 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of an Academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions

	2021 %	2020 %
Rate of increase in salaries	3.90	3.30
Rate of increase for pensions in payment/inflation	2.90	2.30
Discount rate for scheme liabilities	1.70	1.60
Inflation assumptions (CPI)	2.90	2.30
RPI increases	<u>3.30</u>	<u>3.10</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	2021	2020
Retiring today		
Males retiring today	21.60	21.80
Females retiring today	23.60	23.80
Retiring in 20 years		
Males retiring in 20 years	22.90	23.20
Females retiring in 20 years	<u>25.10</u>	<u>25.20</u>

Sensitivity analysis

	2021 £000	2020 £000
Discount rate +0.1%	2,642	2,245.00
Discount rate -0.1%	2,761	2,346.00
Mortality assumption – 1 year increase	2,806	2,377.00
Mortality assumption – 1 year decrease	2,600	2,215.00
CPI rate +0.1%	2,705	2,343.00
CPI rate -0.1%	<u>2,697</u>	<u>2,248.00</u>

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Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

23 Pension and similar obligations (continued)

The Academy's share of the assets in the scheme were:

	2021	2020
	£	£
Equities	839,000	627,000
Gilts	33,000	43,000
Other bonds	61,000	57,000
Property	92,000	79,000
Cash and other liquid assets	37,000	28,000
Other	<u>250,000</u>	<u>180,000</u>
Total market value of assets	<u><u>1,312,000</u></u>	<u><u>1,014,000</u></u>

The actual return on scheme assets was £240,000 (2020 - £28,000).

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Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

23 Pension and similar obligations (continued)

Amounts recognised in the statement of financial activities

	2020/21	2019/20
	£	£
Current service cost	167,000	151,000
Interest cost	20,000	20,000
Admin expenses	1,000	1,000
Total amount recognized in the SOFA	<u>188,000</u>	<u>172,000</u>

Changes in the present value of defined benefit obligations were as follows:

	2020/21	2019/20
	£	£
At start of period	2,295,000	2,157,000
Current service cost	167,000	151,000
Interest cost	37,000	40,000
Employee contributions	19,000	22,000
Actuarial (gain)/loss	261,000	98,000
Losses or gains on curtailments	(42,000)	(110,000)
Benefits paid	<u>(36,000)</u>	<u>(63,000)</u>
At 31 August	<u>2,701,000</u>	<u>2,295,000</u>

Changes in the fair value of Academy's share of scheme assets:

	2020/21	2019/20
	£	£
At start of period	1,014,000	1,054,000
Interest income	17,000	20,000
Actuarial gain/(loss)	223,000	(99,000)
Employer contributions	76,000	81,000
Employee contributions	19,000	22,000
Benefits paid	<u>(37,000)</u>	<u>(64,000)</u>
At 31 August	<u>1,312,000</u>	<u>1,014,000</u>

Moulsham Infant School

Notes to the Financial Statements for the Year Ended 31 August 2021 (continued)

24 Related party transactions

Owing to the nature of the Academy and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the Trustees have an interest. The following related party transactions took place in the financial period.

Expenditure Related Party Transactions

Sub Zero Limited - a company in which Mrs J Landa-Arrese (Head Teacher and a Trustee) is a director, along with her spouse.

- The Academy purchased second hand air conditioning units from Sub Zero Limited totalling £4,320 (2020: £nil) during the period. There were no amounts outstanding at 31 August 2021 (2020: £nil).
- The Academy made the purchase at arms' length following a competitive tendering exercise in accordance with its financial regulation, which Mrs J Landa-Arrese neither participated in, nor influenced.
- In entering into the transaction, the Academy has complied with the requirements of the Academies Financial Handbook.

All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required on transactions over £20,000, and with the Academy's financial regulations and normal procurement procedures relating to connected and related party transactions.