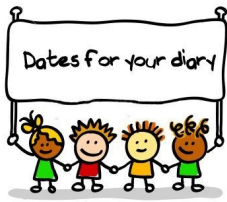


# Moulsham Infant School



Motivate, Inspire, Succeed

Autumn 1 newsletter— October 2026

## Important Dates

**Oct 9th** – Flu immunisations

**Wk beg Oct 19th**- no KS 1 clubs this week.

**Oct 20th** —Parent's evening 4.30 – 7.00pm.

**Oct 22nd**—Parent's evening 3.30 6.00pm.

**Oct 26th-Oct 30th**  
**Half term break**

**Nov 2nd**—return to school.

**Nov 12th** —Yr2  
Open afternoon  
2.30pm— .3.00pm

**Nov 19th** —Yr1  
Open afternoon  
2.30pm— .3.00pm

**Nov 20th**— Children in Need

**Nov 26th**—EYFS  
Open afternoon  
2.30pm—3.00pm

**Wk beg Nov 24th**—  
Last week of school clubs

**Dec 9th**— Y2 Christmas celebration

**Dec 10th**— Y1 Christmas celebration

**Dec 11th**— EYFS Christmas celebration

**Dec 14th**— Smile Christmas Market

**Dec 16th**— Christmas Dinner

Dear Families,

Welcome to the first half term of this school year—what a great start it has been!

We have been so impressed with how well the new reception children are settling into school, learning the routines and making friends. Our Year 1 and 2 children are adapting to the new expectations for the year and are settled well in their new classes. Well done to all!

As well as welcoming our new families, we would also like to welcome Mrs Chapman who has returned from maternity leave and is teaching in Sycamore class and Miss Hartley who is new to our school and teaching in Tulip. Welcome!

Please could we remind you of a few points:

- Bookbags should be brought to school every day.
- Water bottles are brought in on a Monday and kept in school for the week—they are refilled in the classrooms.
- PE kit should be worn to school on PE days - earrings should not be worn on these days.
- When earrings are worn on non-PE days, for safety reasons, only small studs should be worn please—no hoops.
- Hair accessories should be small and long hair should be tied back.

Thank you for your continued support to help keep Moulsham Infant School a safe and happy place.



## SCHOOL DINNER

As you know, our menu is on a 3-week cycle.

**Next week we will be on Week 1 of the menu.**

If your child is not having a meal from school, please provide them with a packed lunch.



Please remember to **name** all your children's clothes – then we can return them.

**THIS SCHOOL IS NUT FREE**



This includes food products with nuts in them, such as Nutella and cereal bars.

### **Drop Off 8.35 a.m. – 8.45 a.m.**

Children can arrive at any time between these times.

Please ensure that children stay at the **bottom of the steps** until the door is open.

There is always at least two members of staff on each entrance to welcome the children and there are members of staff in the corridor to help children if they are unsure.

At **pick up time** please stand back from the exits so that the staff and children can see where their grown-ups are waiting. Thank you.

Please also be respectful at these times to others around you—we have unfortunately in the past had incidents where parents have reported that they have over-heard conversations that are not appropriate around children and families.

### **Parking for Dovedales**

Can we please remind you that for safety reasons parents are **not** permitted to bring their cars into the staff car park when dropping off or collecting



### **Important Information**

Please remember all newsletters, important dates, forms and other information are available on our website at [www.moulsham-inf.essex.sch.uk](http://www.moulsham-inf.essex.sch.uk).

SMILE also post reminders about upcoming events on their Facebook page, just search for SMILE Parent's Group.

### **First Day Contact**

If your child is unable to come to school because of illness, please ensure that you telephone the school office on each day of their absence, preferably before 9.05 a.m. If you telephone outside school hours, there will be an answer phone switched on for you to leave a message. If no message is received, we will need to contact you.

### **Late Arrivals/Collections**

If your child arrives at school after their entrance has closed please bring them to the office and sign your child in. Children will be recorded in the register as late and if they arrive after 9.05 a.m., they will be recorded as an unauthorised absence for the morning session. If your child is collected late from the school office, you will be asked to sign them out.

It is **not acceptable** to have your children collected by older siblings from MHS unless it is an emergency and by prior arrangement. School finishes at 3.15p.m and this is the time the children must be picked up.



### **Bookbags/backpacks**

Please be reminded that children should bring a book-bag rather than a backpack to school. Thank you.

### **Entrances at start of day**

EYFS will enter the school via the side gate between 8.35 a.m. – 8.45 a.m.

Year 1 & Year 2 will enter through the red front door between 8.35 a.m. – 8.45 a.m.

### **Exits at end of school day.**

EYFS classes will exit via the side at 3.15 p.m.

Year 1 classes will exit via the red front door at 3.15 p.m.

Year 2 classes will exit via the main front door at 3.15. p.m.

### **Family Support Worker**

Sarah Mansell, our Family Support Worker is in school every Tuesday and Wednesday. To make an appointment to meet with her please contact the school office.

### **School Nurse**

The School Nurse Team can be contacted on 03300 2470014.

### **Office hours**

The school office is open from 8.35 a.m. – 3.30 p.m.

Outside of these hours, please leave a message on the school answerphone.

### **Mobile phones**

Please adhere to our policy in school that when visiting school for open mornings / afternoon and event days mobile phones must not be used whilst in the school building.

The only exception to this is that during a class assembly / school production we allow you to take photos / videos. As always stated at these events we ask you not to post anything that has other children in them. Thank you.

### **WhatsApp groups**

These groups are a useful way for parents to share reminders, however any concerns regarding your child's education must be discussed directly with the school (via the school office or directly with your child's teacher /Headteacher) . Thank you.

### Collection Arrangements

Please can any regular collection arrangements by after school clubs or other relatives/adults be put in writing to your child's **new** class teacher.



We do not carry information on from the previous year as the information is not always up to date. If we have not been notified of who is collecting your child we will not allow your child to leave for safeguarding reasons.

### Parent Helpers in School

We are always keen to welcome

Parent/grandparent helpers in school. If you are interested in doing this, please speak to the school office.



### Achievements out of school

If your child has a certificate / award from an activity they do out of school eg—swimming, football etc, that they would like to share with us in school, they can bring it in and it will be shared in our Monday celebration assemblies.

### Correspondence

When emails, letters, messages are sent into school please can parents ensure that the child's first name, surname and class is stated in the correspondence. Thank you

### Charities

We are very keen to support charities throughout the year and will respond to events and incidents as they occur. We will continue to support the usual charities that we raise money for e.g. the Poppy appeal, Children in Need and Comic Relief but our main charity this year is the Chelmsford Food Bank.

**Car Park & Parking on the School Site** Please can all parents and visitors be mindful of how and where they park on the school site. The site is very busy at the start and end of the school day. Ultimately, safety has to be a priority to other drivers and pedestrians. Cars **should not be parked** on grass verges or where they block entrances or exits. Thank you for your co-operation with this matter.

### Harvest

On Friday October 2nd the whole school will be took part in a Harvest celebration in school. Thank you for all of the donations to the Chelmsford Food Bank!



### School Code and Values

At Moulsham Infant School we follow the Moulsham Code. We teach children to act kindly, move calmly, listen carefully, speak nicely and

Our core values are -Independence, Curiosity, Ambition, Resilience and Empathy (I CARE).

The Moulsham Code and the ICARE values are incorporated into every aspect of life in school, including the class cube jar reward.

### Key Stage 1 after school clubs

These started on, Mon 8th Sept. This half term they will run each week apart from the final week (wk beginning 20<sup>th</sup> Oct due to Parent's eve) and then during the 2<sup>nd</sup> half of term until 24th November.

You will have received notification from the club provider if your child has secured a place. If you were not successful your child's name will be placed on a waiting list and if a space becomes available you will be informed.

Clubs finish at 4.15pm.

Please ensure your child is picked up promptly at the end of the club.

